



500.21 Dignitary Protection

Number Series: 500—Operational
Approved Date: July 30, 2018
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Sheriff's Approval: Digital
Review Frequency: 3- Years

POLICY

The Hendry County Sheriff's Office will provide on-duty personnel to protect visiting dignitaries in cooperation and coordination with other local, state, and federal agencies.

PROCEDURE

- A. Make requests for dignitary protection operations to the Chief Deputy, who assigns the SRT Commander to coordinate the operation.
- B. The SRT Commander or designee:
 1. Coordinates with the Criminal Investigative Unit to gather and disseminate pertinent information and coordinate intelligence functions.
 2. Prepares a comprehensive operational plan that covers all aspects of the dignitary protection operation and then forwards it to the Chief Deputy for approval.
Include in the operational plan:
 - a. Specialized units required to carry out the operation, the number of personnel required from each unit, and the assignments of each person
 - b. Command post location
 - c. Planned and reconnoitered travel routes (include several alternative routes, placement of personnel at specific intersections, and high-risk locations along the route)
 - d. Schedule of dignitary's arrival and departure times
 - e. Advance site inspections assignment (inspect the locations where the dignitary will be visiting or lodging prior to the dignitary's arrival)
 - f. Equipment requirements (consider vehicles, body armor for dignitaries and security members, and weapons for members)
 - g. Arrangements for fire and rescue personnel (emergency first aid and ambulance) and identification of appropriate medical facilities
 - h. Communication methods; ensure communication is possible for all security personnel (radio talk groups, sufficient radios available, etc.)
 - i. Participating member identification designator (e.g., lapel pin or other designator, if any).
 3. After approval, briefs all involved personnel, persons in charge of other agency units, and specific specialized units to clearly outline assignments and duties.
 4. Upon operation completion, prepares and forwards to the Chief Deputy an after action report that includes:

- a. Dignitary or person(s) protected
 - b. Personnel utilized
 - c. Participating agencies
 - d. Routes taken
 - e. Times of departure and arrival
 - f. Other significant information or problems encountered
- C. The Chief Deputy keeps operational plans and after action reports concerning dignitary protection on file in a secure location. Authorization for the release of these reports is given by the Chief Deputy or Sheriff.

DEFINITIONS

AFTER ACTION REPORT (Special Events) – A written report to be completed by the supervisory deputy sheriff in charge following the completion of a dignitary protection operation, civil disturbance, correctional institution emergency or other special event. The report shall include the dignitary and agencies involved, personnel utilized, routes taken, times of departure and arrival, and any other significant information and problems encountered.

DIGNITARY – President and Vice President of the United States, any major governmental or political official of the United States, Heads of State from foreign countries, or other persons requiring significant law enforcement protection as deemed necessary by federal, state, and local government entities or as designated by the Sheriff or designee.

DIGNITARY PROTECTION DETAIL – A special detail conducted by agency personnel in coordination with the Secret Service, State Department, Florida Department of Law Enforcement, and other authorized agencies for the purpose of protecting a dignitary.

REFERENCES

State/Federal Regulations:

None

CFA:

CFA Standards 17.01M, 17.03M, and 18.09

Forms:

None

Other Policy/ Procedure References:

800.03 Incident Command System Manual